

Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held in WG1 and WG2 in the Springburn Campus at 4.30pm on Wednesday, 30 August 2023

- 1. Sederunt**
- 2. Apologies**
- 3. Declarations of Interest**
 - a) Interest¹**
 - b) Connection²**
- 4. Welcome**
Chair of Board of Management
- 5. Minute of the Previous Meeting held on 12 June 2023 (*For Approval*)**
(copy attached)
- 6. a) Matters Arising from the Previous Meeting held on 12 June 2023**
 - b) Matters Arising / Action List (*For Noting*)**
 - i) Board of Management Action Log as at August 2023**
(copy attached)
 - ii) Board of Management and Standing Committee Action Log**
[Board of Management Action List - 2023 - 2024.xlsm](#)
- 7. Standing Items**
 - a) Chair's Report (*For Information*)**
Report by Chair
(verbal)
 - b) Principal's Update Report (*For Information*)**
Report by Principal
 - i) EIS-FELA Industrial Action Notice**
 - ii) EIS-FELA Industrial Action Ballot Notice**
 - iii) UNISON Industrial Action Notice**
(copies attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

- c) **Students Association Progress Update** *(For Information)*
Report by Student Association Presidents
(copy attached)

Presentations

8. **Update Communications, Marketing and Stakeholder Engagement Framework 2022/27**
Presentation by Vice Principal Operations & Marketing & Commercial Manger
9. **Cyber Security**
Presentation by Sharjeel Afridi, Network and Security Engineer, ICT Technical Services

Items for Approval and Endorsement

10. **Financial Forecast Return 2022/23 to 2025/26 – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Head of Finance
(copy attached)
11. **Board Development Programme**
Report by Secretary to the Board of Management and Director of Estates and Corporate Services
(copy attached)
12. **Board of Management Self-Evaluation Outcomes 2022/23 and Process 2023/24**
Report by Secretary to the Board of Management and Director of Estates and Corporate Services
(copy attached)

Items for Noting

13. **Wither's, Hayward and Scottish Government's Purpose & Principles (including Independent Review of the Skills Delivery Landscape) – Update Report**
Report by Principal
(copy attached)
14. **Update on West Campus Closure – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Curriculum and Quality Enhancement and the Vice Principal Operations
(copy attached)
15. **Performance Objectives**
a) **Review of Performance of Chair of Board of Management**
Report by Senior Independent Member and Secretary to the Board
(copy attached)
- b) **Review of Performance of the Secretary to the Board and Performance Objectives for 2023/24**
Report by Chair of the Board of Management
(copy attached)
16. **Indicative 2022-23 Retention Data and 2023-24 Recruitment Data**
Report from Vice Principal Curriculum and Quality Enhancement
(copy attached)

Items of Correspondence

17. a) Correspondence from the Minister for Higher and Further Education; and Minister for Veterans, Graeme Dey MSP – 7 June 2023 – Fair Work Principles
- b) Scottish Government - Offer of Grant - “Glasgow Kelvin College – Springburn and Easterhouse Campuses: Energy Conservation Measures, Renewables, and Low Carbon Heating” From Green Public Sector Estate Decarbonisation Scheme – Central Government Grant Funding Programme.
- c) Correspondence from Minister for Higher and Further Education - 17 August 2023 – Marketing and Assessment Boycott

Items for Information

18. Meetings Schedule - Online, On Campus with Location and Rooms
(*copy attached*)

Impact on Students, Risk, Equality, Data Protection and Environmental & Sustainability – Discussion

19. Impact on Students – key issues to be considered as a consequence of the consideration of the above agenda
20. Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda
(*discussion*)
21. Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda
(*discussion*)
22. Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda
(*discussion*)
23. Environmental and Sustainability – Environmental and Sustainability issues to be considered as a consequence of the consideration of the above agenda
(*discussion*)
24. Closure
25. Date of Next Meeting
Wednesday, 11 October 2023 at 4.30pm – WG1 and WG2, Springburn Campus
26. All Press Releases relating to the College are available to view on the Board Portal via the following link:
[Press Releases 2023-24](#)